

# N-FOCUS INTERIM RELEASE INFORMATION DOCUMENT

## DECEMBER 2005

An interim release of the N-FOCUS system is being implemented on December 19, 2005. Interim Releases are made between scheduled major releases. The last N-FOCUS Major Release was November 14, 2005. The next N-FOCUS Major Release is scheduled for March 2006. This document provides information explaining new functionality, enhancements and problem resolutions effective with this release. This document is divided into four main sections:

- ♦ **General Tips and Mainframe Topics:** ALL N-FOCUS USERS should read this section.
- ♦ **Protection and Safety:** ALL N-FOCUS USERS whose work responsibility includes either CHILD PROTECTIVE or ADULT PROTECTIVE SERVICES; it will be noted when the information is specific to only one of these areas.  
**NOTE:** Intake and Allegation topics are common to both CPS and APS program areas.
- ♦ **Developmental Disability Programs:** This section will be identified only when there are enhancements, tips and/or fixes specific to the DD programs in N-FOCUS. If you work with DD Programs in N-FOCUS, be sure to read the section "Mainframe and General Interest."  
**NOTE:** If you work with Medicaid cases that include DD Waiver programs, you should review any information included in the Developmental Disability Programs section.
- ♦ **Expert System:** Accessible to users with responsibility for case entry for the following programs; AABD/MED, ADC/MED, FSP, FW, IL, Medicaid, Retro MED.

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## GENERAL TIPS AND MAINFRAME TOPICS

### DEMOGRAPHICS

#### *UPDATE PREGNANCY UNBORN INFORMATION (FIX)*

A problem had been identified for users attempting to update an unborn's last name when updating a pregnancy with the reason of birth. After updating the unborn's last name, the user was not able to click the Ok button to exit this window. The problem has been resolved and you will now be able enter the Unborn information and click the Ok button to exit.

The last name will now always default to the mother's last name and may not be changed on the Unborn Information window. To update the unborn's last name if necessary, you will need to save and close out of the mother's demographics and update the newborn's person detail information.

The screenshot shows a multi-layered window interface. The top window is titled "N-FOCUS - Person Demographic Data". Below it is a window titled "N-FOCUS - Pregnancy" which contains a "Mother" section with the name "TINA YODERS". Overlaid on top of this is a smaller dialog box titled "N-FOCUS - Unborn Information". This dialog box contains the following fields: "First" with the value "UNBORN", "Middle" (empty), "Last" with the value "YODERS", "Birth Date" with the value "12-15-2005", and "Sex" with a dropdown menu. There are "OK" and "Cancel" buttons at the bottom of the dialog box. The "Last" field is highlighted with a yellow background. An arrow points from the text on the left to the "Last" field in the dialog box.

### INTERFACE MAIN MENU

#### *CMS INTERFACE BUTTON ADDED (NEW)*

The screenshot shows a horizontal bar labeled "Interfaces" at the top. Below the label is a row of eight square buttons. From left to right, the buttons are labeled: "BDE", "NHM", "IRS", "IUC", "IWD", "SDX", "SEW", and "CMS". The "CMS" button is highlighted with a green background, while the others are grey.

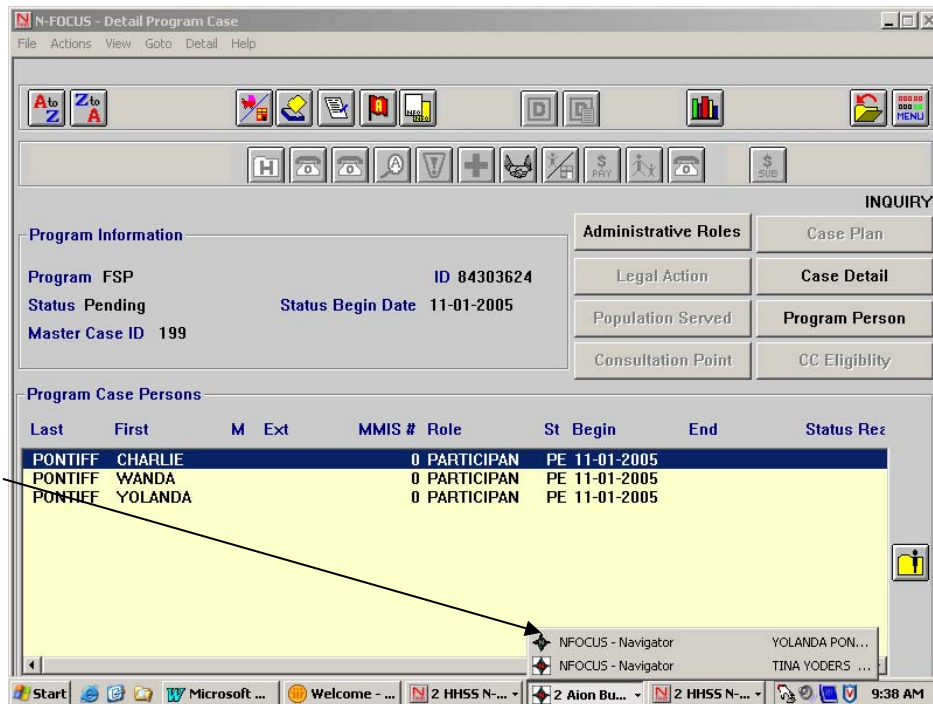
A button to access the Center for Medicare/Medicaid (CMS) interface has been added to the Interface Main Menu. The data for this interface will be viewable in late January 2006. The CMS interface will provide information about a client's Medicare Part D enrollment and plan. It will also include Medicare Part A and B enrollment information.

## NAVIGATION

### WINDOWS XP (NEW)

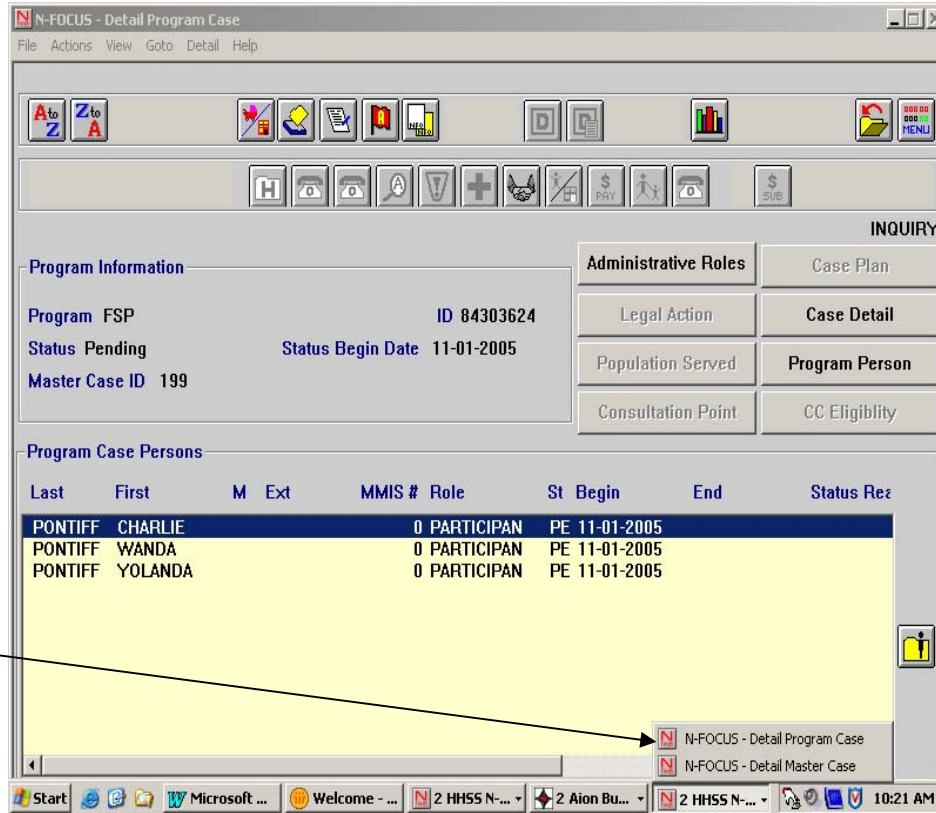
N-FOCUS window icon buttons will display differently depending on which operating system is on your computer. The HHS Help Desk is currently in the process of upgrading all users to the Windows XP operating system. Windows XP will initially display your program windows the same way as Windows 2000 (horizontally along the task bar). Depending on how many windows and programs you have open, your program windows will begin to group (or stack) vertically.

Click on the N-FOCUS Navigator icon button to display your grouped (or stacked) windows for the Expert System Navigator. Click the specific case window you want to open.



**NOTE:** If you have accessed Mainframe windows from the Navigator window, the Mainframe windows for that particular case will display on your taskbar directly to the right of the Navigator icon for that case.

Click on the N-FOCUS Mainframe icon button to display your open Mainframe windows. From the drop-down grouping, click the window you want to open.

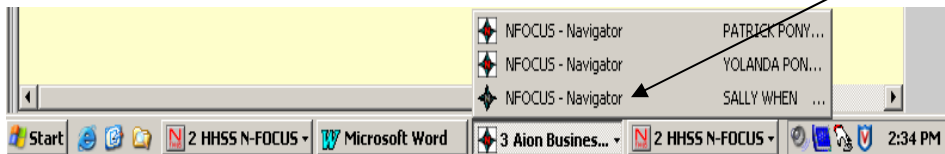


## Navigating from Expert System to Mainframe

If you wish to view Mainframe information for the case you have open to the Expert System Navigator window, you will continue to use the Master Case icon (blue M on yellow folder) to access Mainframe information for that case.

**NOTE:** Failure to close out the Mainframe windows for your case prior to returning to the Expert System Navigator window will result in your Navigator session being locked. You will not be able to do anything (enter data, close windows, etc.). The Navigator window that is locked up will display as grayed out.

Windows XP task bar display of grayed out Navigator Window:



## **PROTECTION AND SAFETY**

### **ADULT PROTECTIVE SERVICE TOPICS**

#### ***ALLEGATIONS***

##### **Victim And Perpetrator Characteristics (PROBLEM)**

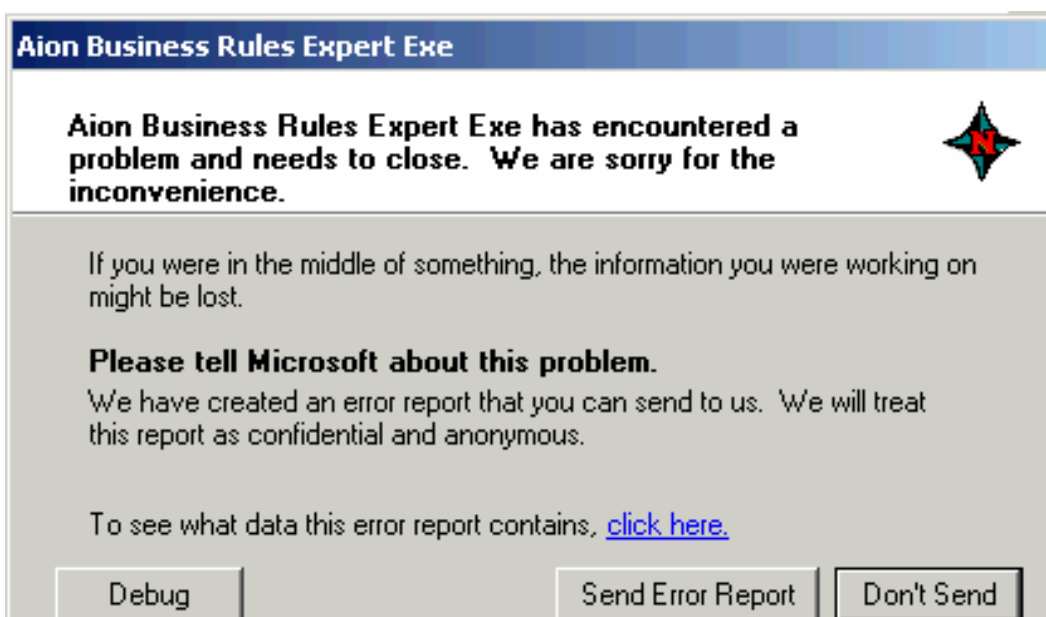
When you select the Adult Protective Services Action item from the Allegation window, the Save function is not working on either the Victim Characteristics or Perpetrator Characteristics windows. It is not readily apparent that the data is not being saved. Selections made on the Victim Living Status window are being saved appropriately. We will notify you as soon as the fix is made.

## EXPERT SYSTEM

### ERROR MESSAGES

#### ***NEW ERROR MESSAGE IN EXPERT SYSTEM (NEW)***

You may encounter the following new error message in the Expert System. As with all Expert System errors, contact Production Support when you receive this error. DO NOT click the Debug or Send Error Report buttons.



## EXPENSE DATA COLLECTION

#### ***MILEAGE EXPENSE ALLOWANCE DECREASE (NEW)***

N-FOCUS has been updated with the new mileage rates for the expense types of Medical-Transportation mileage and AABD Special Requirements Transportation-mileage. An increase to \$.48 was in effect from September through December 2005. Effective January 1, 2006 the mileage rate decreases to \$.44 per mile.